

How to Improve Spoken English & Gaining English Fluency with Accuracy

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Abstract- English is a global language which is spoken worldwide. English language is the gateway to global growth. The most important function of language is to communicate properly. Hence, English language plays a powerful tool in communication. It bridges the gap between the 2 nations, cultures, state. In order to connect successfully, one needs a language that is normally understood by most of the people. In today's world, the knowledge of English language makes an individual literate. Those who have the command over the English language are considered and respected highly educated. Moreover, the ocean of career opportunities is opened to those English-speaking people anywhere and everywhere. The main aim of this paper is thus to render solutions to those people who faces problems in English language learning and communication. Though this study will not only remove all the hurdles but yes, practice makes a man perfect. Hence this paper provides you all the basic tips and tricks to improve your skills of English language. This paper not only focusses on the DO'S but on the other hand it equally throws light on the DONT'S which is necessary to keep in mind for a better understanding of the language.

Index Terms- English, tips and tricks to improve English, complete guide, command over English, ocean of career opportunities, rules and disciplines, practice makes a man perfect.

I. INTRODUCTION

“Language is the blood of soul through which thoughts run and out of which they grow”.

- Oliver Wendell Holmes

English is considered to be the first global lingua franca and it is the most used language globally. Language is a tool for communication. It is not only a means of communicating thoughts and ideas but it builds friendship, economic relationships and cultural ties. It opens up our minds and guides us into a magical world of dreams and things of which we have never thought in our lives. English is a very

easy language and is fun to learn it. Some people are not able to speak English properly but surely, they are able to understand some of it. English is a basic requirement for a number of fields, profession such as science, medicine, business and computing. In today's world we have to be advanced to be at the creamy layer everywhere. English language is considered to be the most significant language of India. Even today many schools in Indian do not have English as a subject which is certainly one of the main reasons why students lack in this language and communication. If the students are exposed to such an environment where English is not a priority language then hoe our country will grow. Youth is the future of our country. Hence, the universities, colleges and schools that give importance to English are considered better. English is not only considered to be important for professional life but also it is a key for self -development in personal life. Hence English should not only be kept bounded to limits of subject matter but it should be learnt for self -growth. So, this paper is all about to raise the standards of the language band to explore the hidden problems in a significant way.

II. IMPORTANCE OF ENGLISH LANGUAGE

All people think and communicate. But how do we do it actually? We do it through words in a precise language which others understand.

Six reasons why English is important-

1) COMMUNICATION-

English language is considered as a communicating tool. It is very easy to communicate in mother tongue, that alone is not enough in today's world. We need to contemplate the fact that people speaking different languages blend with us almost on a diurnal basis. Hence communicating with all of them

requires a communicating language. It is here that English lingual and the knowledge of it becomes a pro.

2) INTERNET-

Everyone accesses internet in today's world and hence it is not surprising that more than 70% of the content on the internet is in English. Internet has opened a bunch full of new job opportunities in every fields. English has become the language of the internet.

3) EDUCATION-

Most of the educational capitals, materials and books are in English. Many jobs require the knowledge of English language. Many universities and schools in Indian have the requirement of English language. People those who study in abroad use English as a medium for communication. The lack of knowledge in English language makes anyone insufficient in the race of education in today's world.

4) TRAVEL-

Travelling becomes more convenient if you know English. English is spoken around the globe. It has become the international business language. English becomes a life saviour during travelling to communicate to people and to know the directions.

5) BUSINESS-

English has been the language of business in today's electronic world. In order to communicate with other countries for business deals, English becomes an effective tool. It is the trading language of the world to a certain extent.

6) ENTERTAINMENT-

English language gives us the access to the world of entertainment. I am sure you might have watched a film in Chinese and understood it because of the subtitles produced in English.

The language itself is repetitively in a state of change. It has borrowed words from all cultures and societies it has come into touch with. You will find words in English which has it is roots in Greek, Latin, German, French, etc. It is truly a colourful language and an international language as well. All these facts demonstrate the reputation of English language

III. TIPS & TRICKS TO IMPROVE ENGLISH SPEAKING SKILLS

Some changes on a daily basis will definitely help to improve your English language, speaking skills, accuracy and communication skills.

TIPS & TRICKS to improve your English-

1) Changing your operating language on your phone and computer to English-

This will surely help you to learn a lot of new words on a daily basis. If you are a beginner then it would be a little difficult at the beginning but eventually you end up having a lot of words for vocabulary. Instead of using our native language on social media sites, switch on to English which will give a great push in your journey to learn English language.

2) Read or watch news in English-

Start picking up English newspapers and start watching English news channels like BCC and CNN. This will not only boost up your English language but also improve your listening skills.

3) Listen to music in English -

To understand the lyrics of an English song, download the lyrics from the net and sing along while reading the lyrics. This will be fun and it will surely help you in increasing your vocabulary and pronunciation.

4) Read English novels, comics and watch cartoons or English movies-

The reason behind is that the language used in children comic books and cartoons are very simple to learn and understand their meaning. Hence it will be a great push for the beginners.

5) Write in a journal on a daily basis in English-

Every night spent about 5-10 mins writing what you did the whole day and also you can add the new words and phrases that you have heard. This method will surely help you in growing.

6) Find a partner to speak English with-

This will help you get over the fear of speaking in English and also improve your communication skills. Talking in English with friends, family and teachers can improve your speaking skills.

7) Use your body clock-

If you are not an early person, study in the afternoon.

IV. HOW TO TAKE ENGLISH TO THE NEXT - LEVEL?

To take English language to a next level, a little more effort is needed. First let's understand the difference between an Average speaker and Fluent speaker-

~ Average speaker-

An average speaker uses about 100-200 English words on a daily basis and hence forms sentences by using them only. An average speaker is less fluent in speaking and is less confident.

~ Fluent speaker-

A fluent speaker is able to speak like a pro only because they have a vast vocabulary and almost uses 1000+ words on a daily basis. They are very confident and fluent in their way. They can write or talk on any topic in detail.

So, if you want to make your English fluent, you need to first develop your vocabulary richer. Instead of knowing all the grammar rules, one can get stuck while speaking or forming new sentences using new words. This is due to the lack of insufficient vocabulary.

Tips to speak fluent English confidently-

1. Write down 10 words which you have never heard on a daily basis. Understand their meaning and correct pronunciation. Use the words in your conversation each day.
2. Fake it till you make it! It means pretending to be good at something. To fake your confidence and try to hide your negativities. Example- Posing for a picture in front of camera to get a good picture.
3. Realise that to makes mistakes at the beginner level is normal. Making mistakes would help you to learn more.
4. Practice makes a man perfect. Practice in front of mirror, listen to what you say and review the past lessons.
5. Take it easy and in a slow & steady manner as slow and steady wins the race. Learning something step by step leaves a long-lasting impact than just learning it in a go.
6. Review the things that you have studied in past.

V. TOP QUALITIES OF A HIGHLY EFFECTIVE AND FLUENT SPEAKER

Have you ever noticed the way some people are able to learn languages effortlessly, getting to fluency faster with pen and paper than others do with a bag full of text books and learning apps? Everything about them is so effortless. It may seem like these individuals were born talented, it actually comes down to a few simple habits-

1) Imagination and innovativeness-

An individual who is imaginative can-do wonders in their language. Their new ideas break monotony and also encourage others to take lively participation in some speaking competition. Innovativeness means-introducing new ideas and changes, being fresh always, experimenting new things, being unique and be who you are.

2) Dedication-

Super-learners believe they can always learn something, even if they dislike or struggle with a given topic. They also know that shortcuts when it comes to learnings.

3) Patient and centred-

The best way to learn is with a relaxed and alert inner-posture. Patience is more important than skills and intelligence.

4) Speak plainly-

Great speakers keep it simple. They use short and crisp sentences. They don't show off. They use easy and everyday language to make topics clear and understandable.

5) Stories to tell-

You should tell stories to demonstrate who you are and to illustrate point and to connect to the audience. Your own stories have an authentic ring of truth.

VI. DONT'S WHILE LEARNING ENGLISH

Learning a new language can be very grim, but you can make it easier for yourself by NOT creating more barriers that will hamper your progress. With do's and tips and tricks for improving English language

and to speak fluently, there are many DONT'S also which are mentioned below. These tips in no particular order should surely help to make learning process a lot smoother and make learning fun-

1) DON'T be afraid to make mistakes-

Fear can become a huge blockade, which makes it difficult in progress. Stop thinking about how people might react. Everyone makes mistakes and learn from them- that is how you get better at it!

2) STOP negative self-talk-

Having an attitude will not improve your growth and learning, but will make it even worse. Instead of saying "I will never improve at this", you should say "I'm going to keep trying & do my bit". I am sure you'll get better at it soon.

3) STOP being nervous-

Try to communicate in English every time you have the opportunity. Don't think too much. The more you speak, the more confident and comfortable you will feel and quicker you will learn how to communicate properly.

4) STOP comparing-

You shouldn't be having second opinions with the form of English you have. Don't judge. Be proud of what you are and what you've achieved. Everybody is different, some learn faster and some slower.

5) STOP using outdated and inefficient methods-

Learn a language in a systematic way. Learn by not just studying and memorising all the grammar rules, instead learn through practice and interactions with other people on a daily basis.

6) STOP worrying-

Don't be shy! Don't worry about learning.

7) STOP apologising-

No one in this world is perfect so don't apologise for making mistakes. Making mistakes is a part of learning and hence it is normal.

8) DON'T be shy-

One of the major reasons why student don't improve their spoken English is because they are too introvert and shy to speak. Many times, people due shyness

doesn't speak and are unaware of their hidden talent. Just stop worrying and showcase your talent to the whole world. This would surely help in gaining more confidence and hold over the language.

9) DON'T work hard on one skill and neglect the others-

You should give your best in improving your English-speaking skills, but also devote sufficient time on reading and writing as these are an integral part of the language. Using numerous learning methods will improve your communication skills.

10) AVOID replacing difficult words with easier words-Be crazy to learn different words. If you do so then you won't remain confined only to a limited number of words. Try to come out of your comfort zone. This method will also create a world full of vocabulary for you without putting in much effort.

VII. HOW TO BECOME AN EFFECTIVE COMMUNICATOR

Communication is a two-way process where both communication between sender and receiver plays an important role to make it complete. Communication is a dynamic process and can positively or negatively affect the relationships you have in your work life. Tips and tricks to master communication and verbal skills-

1) Think before speaking-

Don't speak too fast. The words that spill out of your mouth cause you instant regret. They can hurt and offend others. So, think before you speak and make sure that you have a clear purpose of what you are saying. This will also help in improving personal growth.

2) Speak with an enthusiastic and assertive tone-

Practice speaking up and out. Mumbling under your breath is a sign of low confidence. So, speak slowly and confidently and this will help you to convey your message across more clearly.

3) Active listening-

Be an active listener. Speaking is one half of communication skills and listening is the other half. Nature gives us two ears and one tongue that is a

gentle hint that we should listen more than talking. By listening actively and effectively, you will be able to respond in a more targeted way building a connection and ultimately this will help save your time with less mistakes and misunderstandings.

4) Body language is the key-

Body language can alone can make or break the conversation because it is not only the actual words that we speak that counts but also you must master your verbal skills like your tone, facial expressions, positive attitude, gestures, etc.

5) Don't beat around the bush-

When you are speaking, be clear and succinct. Don't talk about lots of un-important things when you want to talk about what the point is.

So, always remember that if the communication skills don't match which is intended for transmission might get lost. However, to progress in life and in career, having good communication skills will enable you to gain the career that you want, gain respect and many more things.

VIII. CONCLUSION

As a concluding thought, let us consider opportunities for higher education. It is an established fact that English is the language that gives us access to numerous fields. Think about a post graduate in management and the distinct gain he or she enjoys if able to interconnect well in English. Thus, English is the lingual that is used in higher studies and research. Finally, let me ask you a question. Would each one of you like to have a job or a good career ahead? If the answer is yes, then why not make yourselves employable at the highest and the best spheres of work by mastering the English language. For acclimating ourselves to the changed world picture and international impulse, we must have a cosmic vision of life. We should not have any narrow bias in the context of learning foreign languages. Last but not the least, no English, no life. Have English, better life.

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